



St Augustine of Canterbury Catholic Primary School

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17th March 2023

Dear Parents and Carers,

As a school, we are committed to keeping everyone safe as part of our Safeguarding policies and procedures. As is good practice, we have a lockdown procedure as part of this commitment.

We will be having a short practice of our lockdown procedure on Thursday 23rd March. Before the drill, the children will have discussed the planned exercise in class with their teachers to prepare them and explain behaviour expectations. As part of the lockdown procedure the children will remain (or return) to their classroom with lights out and doors shut and locked. The children will move to one side of the classroom or under desks where they should remain still and quiet. This will have been explained to the children beforehand to ensure they feel safe and calm during the drill.

Please support us by communicating this with your child and reinforcing behaviour expectations during the drill. We all hope we will never need to Lockdown but we all feel safer knowing that we have procedures in place for any eventuality. If you have any questions or concerns please do not hesitate to contact me.

Future lockdown drills will be carried out regularly as we do with fire drills. In the event of an actual lockdown situation, parents and carers would be notified as soon as possible through Parentmail and/or School Website.

Thank you for your continued support.

Yours sincerely,

Mrs L Prestidge
Headteacher and Designated Safeguarding Lead

